

SUBMITTING SPECIMENS FOR IDENTIFICATION

The Standard Form 65-020, "Pest and Damage Record", (see page xiii) must be completed and a copy must accompany all specimens submitted for identification. However, prior to submitting the specimen, the electronic version of the form 65-020 (e-PDR) must be completed. The website for the e-PDR is <http://phpps.cdfa.ca.gov>. Persons submitting this form will need a username and a password. Double check for accuracy the address number, street name and city when a "find" is made. For trapped specimens, place the trap number in the "Remarks" area. For sticky-type traps the entire trap, the sticky portion only, or a cut-out from the trap are all acceptable means of submitting specimens for identification. Consult your supervisor. In any case, care should be taken not to damage the specimen. The entire trap or insert need not be submitted for insects which are known sterile "plants". For specimens collected from a McPhail, or a dry trap, refer to specific instructions for the insect involved.

Immediately contact the district entomologist after trapping a suspect feral target insect. Suspect specimens should be sent to Sacramento by the quickest means possible. Priority samples should be sent via scheduled bus line or airline. Non-priority samples (including QC "plants") should be sent under the following restrictions:

1. Vials containing 70% isopropyl alcohol, a flammable liquid, cannot be mailed via the United States Postal Service using air transportation.
2. Alcohol vials can be mailed First Class as long as the package is clearly marked above the address: "SURFACE MAIL ONLY."

A suggested method for folding a Jackson trap insert is depicted below (Figs. 1 and 2). Bend the long corners of the insert inward, fold the insert and use a rubber band to hold it closed. Check first to see that the specimen will not be damaged using this method (ChamP™ traps can be folded in a similar manner). Put the insert in a plastic bag before sealing in a box for mailing. Alternate methods for submitting the insert may be necessary, depending upon the location of the specimen on the insert.

REMEMBER! INCORRECT DATA FOR SUBMITTED SPECIMENS IS INEXCUSABLE.



FIGURE 1.

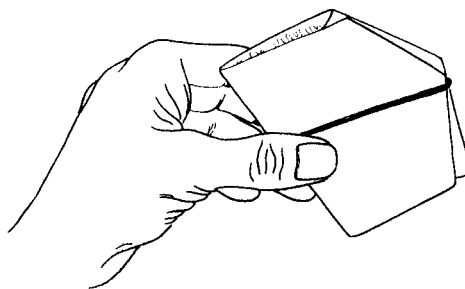


FIGURE 2.

[illegible]